LEAD TEACHER

The Lead Teacher will follow the Staff Description as well as the Lead Teacher Description.

JOB DESCRIPTION:

Under general supervision, provide developmental care and supervision to children enrolled in NLDC. Implement age appropriate curriculum for children and establish and maintain supportive relationships with children and parents. Act as lead worker to Assistant Teachers and perform related work as required. The Lead Teacher will be responsible for the day to day running of the classroom. It is the Lead Teacher's responsibility to ensure that all the day's duties are completed and logged. The Lead Teacher must be physically able to perform the job of a teacher of young children. It is very important that the Lead Teacher is reliable.

JOB REQUIREMENTS:

Completion of minimum state requirements for a Lead Teacher is needed for this position. It is preferred that further education be in process or completed. Further education could be, but is not limited to CDA, Credential, or college credit courses. Trainings to be completed upon hire – SBS, SIDS, CPR, WMELS must be completed within 6 months of employment date.

WMELS will be completed during first year of employment.

DISTINGUISHING CHARACTERISTICS:

The Child Care Teacher is distinguished from the Assistant Teacher by the minimum qualifications and the scope of duties as exemplified below.

KEY DUTIES AND RESPONSIBILITIES:

Examples of key duties are interpreted as being descriptive and not restrictive in nature.

> Creates an inviting learning environment
> Maintains a safe environment
> Provides developmentally appropriate activities
> Develops goals from observations
> Facilitates growth in all areas of development
> Serves as an appropriate role model
> Anticipates problems and redirects behavior
> Is flexible, responsive to children's needs
> Is prepared for the day's activities
> Handles transitions well

SUPERVISORS

 A Lead Teacher will report to the Program Manager or Center Director with any questions, comments, or concerns.

********No cell phone use when with the children**********